Haven’t heard from Cullen Foundation in a while about a grant check, report, news, or cycle updates? It may be due to:

- Your usual address changed
- Your physical address changed
- Your email address changed
- Organizational contact information updated with you
- You’ve been on Cullen’s email list

General grants management tips a Grantee should consider

1. Who does Cullen have as our organizational main contact in Foundation grants management system, and for Cullen newsletter and/or mailing list?

2. If we’ve moved or made a change in how we receive our mail, have we notified everyone we work with, including funders?

3. Who at our organization is receiving reminders on report deadlines and is he/she the right person to be receiving them?

Other Important Reminders

- If you are a Cullen Grantee, you will be receiving a grant check (or check similar) 60 days before due dates. Do not do anything with the grant payment.

- The person to call about your organization’s financial statement, financial information, or other financial information.

- No questions to too small or insignificant when it comes to upholding our internal policies and procedures.

- What to do when you’re having issues with financial documents, exchange of information, or other account-related issues.

- Request a change to my organization’s contact(s) in Foundation?

- Request a change to my organization’s mailing list and/or Cullen newsletter contact information?

- Reset my password in Foundation? Request an extension for a Form Report?

Learn More

- Visit our website for updates on Grant cycles, programs, and deadlines.

- Contact any Cullen staff member with questions about eligibility, updating your information, or grant-related issues.

- Continue reading this newsletter for more news and tips. If you have suggestions on content, contact Jessica Cristiano here: jchristiano@thecullenfoundation.org